



JAMES A. NOYES, Director

COUNTY OF LOS ANGELES

DEPARTMENT OF PUBLIC WORKS

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IN REPLY PLEASE

REFER TO FILE: **WM-3**

June 26, 2003

The Honorable Board of Supervisors
County of Los Angeles
383 Kenneth Hahn Hall of Administration
500 West Temple Street
Los Angeles, CA 90012

Dear Supervisors:

**TUJUNGA CENTRAL RESTORATION PROJECT
AWARD CONSULTANT SERVICES AGREEMENT
SUPERVISORIAL DISTRICT 3
3 VOTES**

**IT IS RECOMMENDED THAT YOUR BOARD ACTING AS THE GOVERNING BODY
OF THE LOS ANGELES COUNTY FLOOD CONTROL DISTRICT:**

Award and authorize the Director of Public Works or his designee to execute a consultant services agreement with Lee and Ro to provide a series of conceptual restoration alternatives for the Tujunga Central Channel that integrates flood hazard mitigation, water quality, habitat restoration, water conservation, and passive recreation of the Tujunga Central Restoration Project located in the City of Los Angeles for a not to exceed fee of \$148,000 to be financed by the Public Works' 2003-04 Flood Control District Budget and establish the effective date following your Board's approval.

PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION

The Tujunga Central Restoration Project will provide several conceptual alternatives for the Tujunga Central Channel that will maintain current levels of flood protection while increasing water conservation, improving water quality, enhancing habit value, and providing passive recreational opportunities.

Implementation of Strategic Plan Goals

Awarding this consulting services agreement will meet the County Strategic Plan Goal of Fiscal Responsibility because the consulting services agreement will allow Public Works to manage resources in a more efficient and responsible manner.

FISCAL IMPACT/FINANCING

The total maximum cost to Public Works for the consultant services is \$148,000. Sufficient funds to cover the costs will be available in the 2003-04 Flood Control District Budget.

FACTS AND PROVISIONS/LEGAL REQUIREMENTS

A standard consultant services agreement, in the form previously approved by County Counsel, will be used. The standard Board-directed clauses that provide for contract termination, renegotiation, and hiring of qualified displaced County employees will be included.

As requested by your Board on August 12, 1997, and as a threshold requirement for consideration of a contract award, Lee and Ro is willing to consider Greater Avenues for Independence Program participants for future employment.

Lee and Ro has demonstrated satisfactory compliance with the County of Los Angeles Code Chapter 2.200 (Child Support Compliance Program).

The consultant services agreement also contains provisions requiring the contractor to comply with the County's Contractor Employee Jury Service Program and the Safely Surrendered Baby Law.

As required by your Board, language has been incorporated into the consultant services agreement stating that the consultant shall notify its employees and shall require each subconsultant to notify its employees that they may be eligible for the Federal Earned Income Credit under the Federal income tax laws.

ENVIRONMENTAL DOCUMENTATION

A finding of environmental impact is not required for the award of this consultant services agreement. Any project that may be proposed as a result of these services will undergo the appropriate environmental review.

CONTRACTING PROCESS

On April 25, 2001, Public Works sent out Requests for Proposals (RFP) to develop select lists of engineering consultants to do various types of work for the development and design of watershed management projects. The types of projects to be performed by the select list consultants include water resources and environmental engineering, flood hazard mitigation, and stormwater quality mitigation services. The RFPs were sent to 29 selected firms, advertised on the County's web page, listed on the Office of Small Business website, and placed in several publications. The firms selected as the best qualified were CH2MHill, David Evans and Associates, Burns and McDonnell, Lee and Ro, and AKM Consulting. These evaluations were completed without regard to race, creed, color, or gender.

As specific projects are identified, each of the selected firms is given an abridged RFP in the select list order. A concerted effort is also being made to provide each consultant with equitable work opportunities. Based on the review and evaluation of the RFPs, Public Works found Lee and Ro to be the firm best qualified to perform services for the Tujunga Central Restoration Project.

Participation by Community Business Enterprises (CBE) in the project is encouraged through Public Works' CBE Outreach Program and the requirement that consultants demonstrate their good faith efforts to utilize CBEs. Lee and Ro is aware of Public Works' CBE Outreach Program, and their proposed CBE participation is on file with Public Works.

IMPACT ON CURRENT SERVICES (OR PROJECTS)

There is no adverse impact on current services.

The Honorable Board of Supervisors
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CONCLUSION

Please return two approved copies of this letter to Public Works.

Respectfully submitted,

JAMES A. NOYES
Director of Public Works

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cc: Chief Administrative Office
County Counsel
Department of Public Social Services (GAIN)